

Tuesday 8th September 2020

Dear Parents/Carers

Re: Welcome Back!!!

I am writing to formally 'welcome you back' as part of our Fibbersley family. The children are looking lovely and smart – thank you!

Thank you for being patient supporting us with the implementation of new procedures to minimise the potential spread of infections. **We will continue to review and refine our current systems.** To help reduce congestion on site and to keep everyone safe:

- Do NOT arrive before 8:30am on the school site (unless you're accessing breakfast club).
- Arrive between 8:35am and 8:55am (classroom doors will be open during this time)
- Keep to the LEFT and follow the arrows
- Keep your distance
- If you need to speak to the class teacher – please ring the office to book an appointment
- Please refrain from chatting on site with other parents

At the end of the school day

The gates will open at 3:05pm and you will be able to take your child from this time. Do NOT arrive on site before 3pm. Please note, the official end to the school day is still 3:15pm, however if you arrive before this time you will be able to take your child (to avoid congestion and to allow for social distancing).

Please feel free to wear a face mask on site (it's your choice) – when you're dropping off and collecting your child.

We have employed an additional cleaner to clean 'touch points' and toilets daily during the day.

What are the main symptoms of Coronavirus?

- High temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- A new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- Loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

What do I do if my child (or I) has Coronavirus symptoms?

Follow government guidance at the time. If you or your child have any of the main symptoms of coronavirus:

1. Get a test to check if you/your child has coronavirus as soon as possible.
2. Notify school
3. Stay at home and do not have visitors until you get your test result – only leave your home to have a test.
4. Anyone you live with, must also stay at home until you get your result.

What will happen if my child develops symptoms at school?

You will be asked to collect your child from the main reception area and seek a Coronavirus test as soon as possible.

If the result is positive, as a school we will seek advice from NHS Track and Trace/Public Health in terms of implications for the 'bubble' and school.

I have an issue – who do I need to speak to?

In the first instance, **please raise the issue with your child's class teacher.**

Following that, then please ask to speak to the Year Leader:

<i>Nursery Lead</i>	Ms Perry
<i>Reception Lead</i>	Mrs Rock
<i>Year 1 Lead</i>	Mrs Wilson
<i>Year 2 Lead</i>	Mrs Smith
<i>Year 3 Lead</i>	Mr Harrison
<i>Year 4 Lead</i>	Mr Dewar
<i>Year 5 Lead</i>	Mrs Dawson
<i>Year 6 Lead</i>	Mrs Hayer

After that, you can ask to speak to one of our Assistant Headteachers;

- Mrs Rock
- Miss Davies

If the issue has not been resolved, then please ask to speak to:

- Mrs Flemings (Acting Deputy Headteacher)
- Miss Reynolds (Acting Head of School)

If you have any further questions, please feel free to telephone school or e-mail:
postbox@fibbersleyparkacademy.org.uk

Thank you for your continued support and we hope you're keeping safe.

Yours sincerely,



Miss S. Reynolds
Acting Head of School